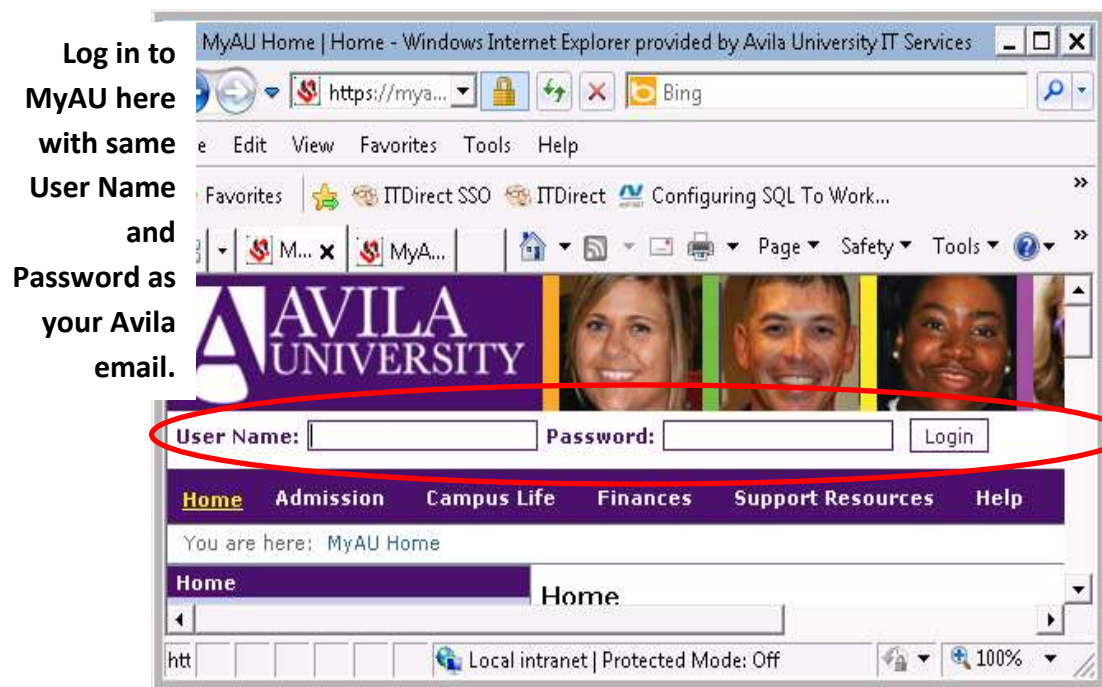
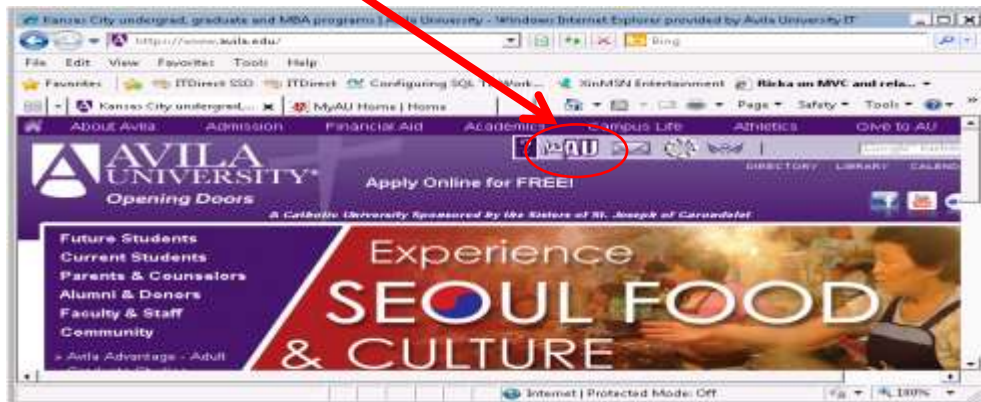


# Android Phones

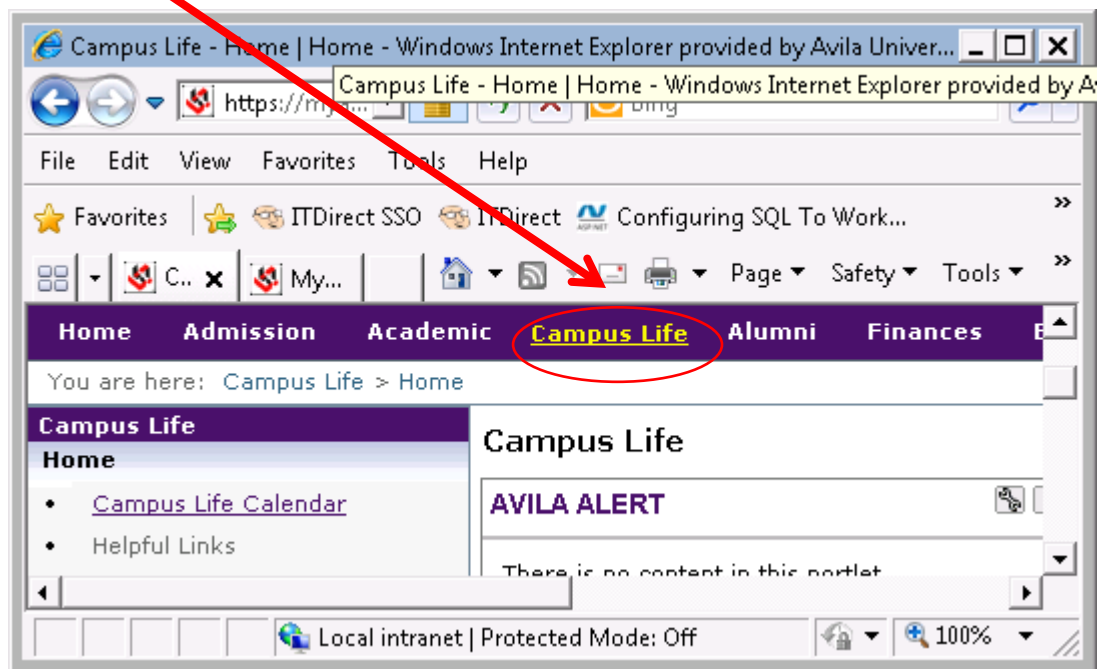
## Synchronize Avila Email Instructions

If you have already submitted the FERPA Remote Email Agreement in MYAU, go to page 3 for further instructions.

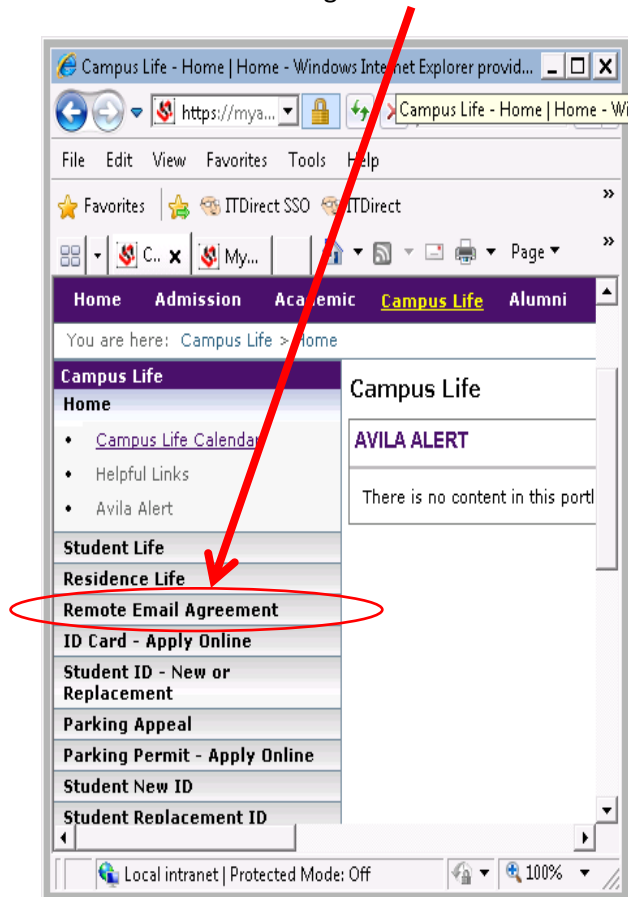
First log into MyAU to sign Remote Email Agreement



Click on Campus Life



Click on Remote Email Agreement



**Once you have clicked on the Submit button and agreed to the FERPA agreement wait 45 minutes. After the 45 minutes is over please try these instructions below:**

1. Tap on Settings
2. Scroll down and tap **Accounts & Sync**
3. Tap **Add Account** Button on bottom of screen
4. Tap **Microsoft Exchange**
5. Enter full email address: **lastname+studentID#@avila.edu**
6. Password: **Same password as Avila email**
7. Tap Next
8. Domain\Username: add **avila** (ex. **avila\lastname+studentID#**)
9. Server: **eaglemail.avila.edu**
10. **Checkmark Accept all SSL certificates**
11. Tap Next
12. Tap Next Again
13. Give your account a name (optional)
14. Tap Done
15. Avila Email will now sync with your Android Phone

If you need more assistance, please come by the IT Services Help Information Center in the library. Thanks!